

**VILLAGE OF MALCOLM, NEBRASKA
APPLICATION FOR ADMINISTRATIVE PLAT**

Village Use Only	
Date:	_____
Check # or Cash	_____
Fee Paid:	
Application	\$ _____
Lots	\$ _____
Notice Fee	\$ _____
Total Paid	\$ _____
FOUR COPIES MUST BE SUBMITTED	

Legal Description and General Location:

Applicant/Subdivider/Owner

Name: _____

Address: _____

Telephone: () _____

Fax: () _____

Cell: () _____

Email: _____

(Provide Proof of Ownership)

Agent (Authorized to act on Subdivider's behalf)

Name: _____

Address: _____

Telephone: () _____

Fax: () _____

Cell: () _____

Email: _____

(Provide Proof of Agency)

Administrative Plat Fee - \$400.00 + \$250.00 per lot

Fee Total: _____

1. Does the plat propose a new roadway or alley to access any lot?

Yes: _____ No: _____ If yes, please describe:

2. Does the plat propose the vacation of streets, alley, setback lines, access control or easements?

Yes: _____ No: _____ If yes, please describe:

3. Does each lot abut a public street or private roadway?

Yes: _____ No: _____ If yes, please describe:

4. Will this action result in significant increases in service requirements, e.g. utilities, schools, traffic control, streets, etc.; or will interfere with maintaining existing service levels, e.g., additional curb cuts, repaving, etc.?

Yes: _____ No: _____ If yes, please describe:

5. Does the applicant provide the easements required by the Village of Malcolm (utilities, drainage and other improvements)?

Yes: _____ No: _____ If yes, please describe:

6. Do all proposed lots conform to the minimum lot size requirements:

Yes: _____ No: _____ If no, please describe:

7. How will the lots be served for water and wastewater?

Public: _____ Private: _____

8. Attached is a statement from the County Treasurer's office showing there are not tax liens against the land.

Yes: _____ No: _____

9. If a dedication for public use is proposed, is a certificate of title or title opinion attached?

Yes: _____ No: _____

10. Is the administrative plat consistent with the Comprehensive Plan?

Yes: _____ No: _____ If no, please explain:

11. Does all of the land within the plat lie within the corporate limits of the Village of Malcolm?

Yes: _____ No: _____

12. Does the applicant request modifications as provided by the Malcolm Municipal Codes?

Yes: _____ No: _____ If yes, please describe:

13. Any other information or comments the applicant would like to provide:

A Survey/Plat showing the following information is required to be submitted with this application:

- A. Survey/Plat showing the existing parcels/lots, legal descriptions, and property owners prior to the administrative subdivision.
- B. Survey/Plat showing the proposed parcels/lots, legal descriptions, and property owners following the approval of the administrative subdivision.

All approved surveys submitted must have a Registered Land Surveyors Seal on them.

Signature of Applicant

Printed Name

Date

ADMINISTRATIVE PLAT REVIEW
FOR _____

PLANNING COMMISSION

Recommend Approval? Yes _____ No _____

Comments/Changes to be required?

Forwarded to the Village Board _____
Date

Planning Commission, Chair

VILLAGE BOARD

Approved Yes _____ No _____

Comments/Changes to be required?

Village Board Date of Action _____
Date

Village Board, Chair

Attest:

Village Clerk

Returned to Planning Commission Date _____