

February 25, 2026

The Malcolm Planning Commission meeting was called to order at 7:06 p.m. Members present: Nadine Link, Lecia Teten, Sandy Streeter, and Trevor Cotton. Members absent: Jared Ritze, Evan Gunn, Shelby Sidel.

It was noted that the Open Meetings Act is posted and located on the east wall of the Village Hall.

The minutes of the January 28, 2026, meeting were reviewed. Teten moved to approve the minutes, seconded by Link. Link called for the vote recorded as follows; AYE: Link, Teten, Cotton, Streeter; NAY: None. Motion carried 4-0. Members absent: Ritze, Gunn, Sidel.

VISITOR PERIOD: Scott Bauer was present to answer questions regarding his building permit that was submitted.

NEW BUSINESS:

1. Building Permit for 305 Hudkins Road – Egress Window – for Draper Renovations. After further review, Cotton made a motion to recommend to the Village Board to approve the permit with the condition that a penalty be applied due to the work being done before a building permit was submitted, and also contingent on the inspector's inspection. Link called for the vote recorded as follows: AYE: Streeter, Cotton, Teten, Link. NAY: None. Motion carried 4-0. Members absent: Ritze, Gunn, Sidel.
2. Building Permit for 10200 W. Bluff Road – 42' x 48' Post Frame Shed – for Scott & Janet Bauer. After further review, Cotton made a motion to recommend to the Village Board to approve the building permit for 10200 W. Bluff Road, contingent on a site plan being submitted by the next Village Board meeting. Teten seconded the motion. Link called for the vote recorded as follows: AYE: Streeter, Cotton, Teten, Link, NAY: None. Motion carried 4-0. Members absent: Ritze, Gunn, Sidel.
3. Zoning Codes were reviewed, this item will take a few months to further review before submitting to the Board for final review.

Trevor Cotton verbally told the Planning Commission that he is resigning as of tonight, due to moving out of the district, Trevor will submit a written resignation.

With no further business, Cotton moved to adjourn at 7:23 p.m. Teten seconded the motion. Chairman called for the vote recorded as follows: AYE: Link, Teten, Streeter, Cotton NAY: None. Motion carried 4- 0. Members absent: Ritze, Gunn, Sidel.

Nadine Link, Secretary

Recommendations

February 25, 2026

1. The Planning Commission recommends to the Village Board to approve the building permit for Draper Renovations for the egress window at 305 Hudkins Road contingent that a penalty be applied due to the work being done before a building permit was submitted, and also contingent on the inspector's inspection.
2. The Planning Commission recommends to the Village Board to approve the building permit for Scott and Janet Bauer to build a 42' x 48' post frame shed at 10200 W. Bluff Road contingent on a site plan being submitted to the Village Board before the next meeting.

Nadine Link, Secretary