

## **January 8, 2025 at 7:00 PM - Board of Trustees Meeting Agenda**

### **Call to order and roll call.**

Jerad Little, Jack Tarr, Jason Lemkau, Nick Benes, Mike Faubion present

The Trustees of the Village of Malcolm met on Wednesday, January 8, 2025, at 7:00 p.m. in an open session at the Village Hall located at 137 East 2<sup>nd</sup> Street, Malcolm, NE for such business as shall come before said Trustees. Notice of the meeting was posted at the Village Hall, on the Village of Malcolm website on January 6, and in the December 2024 "Clipper".

### **Open Meetings Act Requirement**

OPEN MEETINGS LAW is posted and located on the west wall of the Village Hall.

### **Reading of minutes, for December 4, 2024 request for approval (as amended).**

Jerad Little made a motion to accept the minutes of the December 4, 2024 meeting. Jack Tarr seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

### **Treasurer Report, for December 2024 request for approval (as amended).**

Jerad Little made a motion to accept the treasurer's report for the month of December 2024, with disbursements of \$280,189.15 and deposits of \$42,901.60. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

### **VISITOR PERIOD**

7:10-7:20 Doug Alms inquired again about chip sealing of gravel roads and other treatments available for the gravel roads.

7:20-7:30 David Shaefer presented to the board plans to develop the Tower Hall area he recently purchased. No building permits have been submitted.

7:30-7:40 Julie Plooster shared concerns about vehicles and equipment being parked in the Tower Hall parking lot.

7:40-7:50 Jay Babb inquired about the possibility of having a mini pig.

### **VILLAGE MAINTENANCE REPORT**

Jerad Little made a motion to approve the purchase of a flammable materials storage cabinet, utilizing \$500 from the LARM Safety Grant, with the remaining cost to be covered by the village. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

### **ATTORNEY'S REPORT**

A report was submitted and received by the Board.

### **CLERK'S REPORT**

A report was submitted and received by the Board.

## **UNFINISHED BUSINESS**

### **Allo and Windstream Agreements to bring services into the village**

The village is awaiting responses regarding the agreements. The Board reviewed the maps supplied by Windstream detailing the conduit locations.

### **GIS Mapping**

Miller and Associates will be contacted about pricing.

### **Jason Lemkau - Generator bids**

This has been tabled until the February 2025 meeting.

## **NEW BUSINESS**

### **2024 HBE Audit**

The Board was presented with the audit findings.

### **Ordinance NO. 2025-01 Mini Pigs**

Jerad Little made a motion to approve Ordinance 2025-01 to amend Section 6-202 to allow one mini-pig per household. Mike Faubion seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

### **Planning Commission potential new members**

Jack Tarr made a motion to approve the appointment of Shelby Sidel and Nadine Link to the Planning Commission. Jason Lemkau seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

### **Fireworks Permit Application**

A firework stand permit was received but no payment was submitted. The applicant will be contacted to make payment. Once permit payment is made it will be presented to the Planning Commission on January 29, 2025.

### **Department of Natural Resources**

The Board discussed a letter from the Department of Natural Resources. At this time, the Board decided to keep the right to the creek behind the ball fields.

### **Gravel at Legion Ballfield**

The Board invited MYSA and Legion parents to the February 5, 2025, meeting to further discuss this item and the CCCFF grant.

### **CCCFF Ballfield Grant for Legion Ballfield**

Jerad Little made a motion to approve the CCCFF grant application for the renovations on the legion ball field, with all paperwork, reporting, and accounting to be managed by MYSA and/or Legion parents.. Jason Lemkau seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*.

**Bank accounts**

Jerad Little made a motion to transfer \$183,000 from the STFIT account to the General Fund Repo account. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*.

**PLANNING COMMISSION**

Recommendations - no meeting was held due to no building permits being submitted

**Tabled Items****Water Meter Grant****NE Rural Water Rate Study****250 W 1st Street Building Permit - new home****Chip sealing of gravel roads**

The Board requested an updated quote for chip sealing from Topkote. Additionally, they asked for clarification from Cather Construction regarding the necessary preparation work for the gravel roads and the associated costs.

**Date of next meeting(s), future agenda items**

February 5, 2025, at 7:00p.m.

Jerad Little made a motion to move to adjourn at 10:08 pm. Nick Benes seconded the motion. Motion Carried

- Nick Benes: *Yea*
- Mike Faubion: *Yea*
- Jason Lemkau: *Yea*
- Jerad Little: *Yea*
- Jack Tarr: *Yea*

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April Faubion, Village Clerk

3:14 PM

Village of Malcolm, Nebraska

01/03/25

Deposits

Accrual Basis

December 2024

Date	Name	Account	Split	Amount
<b>DEBT SERVICE</b>				
12/12/2024		3130 - Property Taxes	1035 - Investment Fund 567-877	106.77
12/12/2024		3131 - Motor Vehicle Tax Inco...	1035 - Investment Fund 567-877	282.72
12/12/2024		3220 - Special Assessment	1036 - Investment Fund 567-877	0.00
12/29/2024		3305 - Interest on Investments	1035 - Investment Fund 567-877	24.74
12/31/2024		3305 - Interest on Investments	1031 - REPO Savings Acct - 9000567877	188.84
<b>Total DEBT SERVICE</b>				<b>583.07</b>
<b>General</b>				
12/06/2024	Norris Public Power	3205 - PP Lease Rebate	1010 - Money Market Fund 435-833	0,069.94
12/10/2024		3300 - Miscellaneous Income	1015 - General Fund Checking 1002-201	405.29
12/12/2024		3130 - Property Taxes	1015 - General Fund Checking 1002-201	228.63
12/12/2024		3130 - Property Taxes	1015 - General Fund Checking 1002-201	947.26
12/19/2024		3136 - Sales Tax	1015 - General Fund Checking 1002-201	2,534.99
12/24/2024		3212 - Dog Licensing	1015 - General Fund Checking 1002-201	12.00
12/24/2024		3210 - Licenses/Permits/Fees	1015 - General Fund Checking 1002-201	150.00
12/20/2024		3305 - Interest on Investments	1045 - Playground Equipment 102735R	0.73
12/29/2024		3305 - Interest on Investments	1012 - CB REPO #9000435833 MM	76.16
12/29/2024		3305 - Interest on Investments	1010 - Money Market Fund 435-833	21.95
12/29/2024		3305 - Interest on Investments	1017 - REPO Savings Acct 9001002-201	0.91
<b>Total General</b>				<b>12,507.86</b>
<b>Sewer</b>				
12/06/2024		3400 - Sales	1015 - General Fund Checking 1002-201	339.27
12/06/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	37.50
12/10/2024		3400 - Sales	1015 - General Fund Checking 1002-201	1,428.96
12/10/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	25.00
12/17/2024		3400 - Sales	1015 - General Fund Checking 1002-201	2,262.87
12/17/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	25.00
12/20/2024		3400 - Sales	1015 - General Fund Checking 1002-201	1,868.84
12/20/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	37.50
12/24/2024		3400 - Sales	1015 - General Fund Checking 1002-201	1,319.04
12/26/2024		3400 - Sales	1015 - General Fund Checking 1002-201	2,912.88
12/26/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	75.00
<b>Total Sewer</b>				<b>10,331.66</b>
<b>Street</b>				
12/06/2024	State of Nebraska	3135 - Street Allocation Income	1015 - General Fund Checking 1002-201	5,171.81
12/19/2024	State of Nebraska	3136 - Sales Tax	1015 - General Fund Checking 1002-201	46.77
<b>Total Street</b>				<b>5,218.58</b>
<b>Water</b>				
12/06/2024		3400 - Sales	1015 - General Fund Checking 1002-201	279.14
12/06/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	18.00
12/06/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	37.50
12/10/2024		3400 - Sales	1015 - General Fund Checking 1002-201	986.75
12/10/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	78.00
12/10/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	25.00
12/17/2024		3400 - Sales	1015 - General Fund Checking 1002-201	1,361.42
12/17/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	126.00
12/17/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	25.00
12/17/2024	Alter Scrap Proces...	3300 - Miscellaneous Income	1015 - General Fund Checking 1002-201	746.75
12/17/2024		3300 - Miscellaneous Income	1015 - General Fund Checking 1002-201	9.25
12/20/2024		3400 - Sales	1015 - General Fund Checking 1002-201	7,787.03
12/20/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	102.00
12/20/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	37.50
12/24/2024		3400 - Sales	1015 - General Fund Checking 1002-201	655.10
12/24/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	72.00
12/26/2024		3400 - Sales	1015 - General Fund Checking 1002-201	1,880.99
12/26/2024		3410 - Water Surcharge Income	1015 - General Fund Checking 1002-201	159.00
12/26/2024		3415 - Late Fees	1015 - General Fund Checking 1002-201	75.00
<b>Total Water</b>				<b>14,261.43</b>
<b>TOTAL</b>				<b>42,901.60</b>

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01/03/25

Accrual Basis

Village of Malcolm, Nebraska  
Checks  
December 2024

Type	Date	Num	Name	Memo	Amount
Dec 24					
Check	12/29/2024			Service Charge	-19.57
Check	12/16/2024	NSF	Cornhusker Bank	nsf	-84.24
Check	12/06/2024	online...	Cornhusker Bank	nsf	-25.00
Liability Check	12/03/2024	online...	EFTPS	November Federal Tax Deposit	-5,744.20
Liability Check	12/30/2024	online...	EFTPS	federal tax deposit	-6,361.84
Check	12/24/2024	online...	NextBillPay	online paperless customers	-0.30
Check	12/09/2024	VCID	Malcolm Public Schools	VOID, was written for the wrong amount	0.00
Check	12/16/2024	VCID	Outback Fence Co., LLC	VOID check will be written to MYSA instead	0.00
Check	12/10/2024	wire fee	Cornhusker Bank	principal payments on St. Imp loans	-25.00
Check	12/04/2024	wire fee	Cornhusker Bank	Wire Transfer Fee - Musco Lighting for legion field	-3,680.00
Check	12/10/2024	wire tr...	The Depository Trust Company	Interest payment - Street improvement bonds	-182,000.00
Check	12/04/2024	wire tr...	Musco Sports Lighting, LLC	Invoice #432637 - Lighting for the legion field	0.00
Check	12/10/2024	1483	VOID	should have been written on ballfield account	-800.00
Check	12/02/2024	14815	Marvin Planning Consultants, Inc.	Inv. #1938- zoning update	-10,219.59
Check	12/02/2024	14816	Village of Malcolm - 567-877	Transfer to cover sewer Bond, street loan, Malcolm Road, Viki...	3,579.42
Check	12/02/2024	14816	Village of Malcolm - 567-877	Transfer monthly monies to pay for Sewer Bond, November - ...	3,771.25
Check	12/02/2024	14816	Village of Malcolm - 567-877	Street Loan resurfacing from newer area; resurfacing Malcolm ...	2,868.92
Check	12/02/2024	14816	Village of Malcolm - 567-877	To Cover Yearly Contract Price \$34,427 - Viking	-245.00
Check	12/02/2024	14817	Matt Bratsovsky	October 2024 & 2 Inspections	-80.00
Check	12/02/2024	14818	Karl Hesseltine	2 Inspections	-50.00
Check	12/02/2024	14819	Regnier, Wayne L	November Cell Phone Reimbursement	-50.00
Check	12/02/2024	14820	Little, Jaydin L	December Cell Phone Reimbursement	-50.00
Check	12/02/2024	14821	Petersen, Logan R	December Cell Phone Reimbursement	-62.06
Check	12/02/2024	14822	Faubion, April	cell phone and mileage reimbursement	-118.34
Check	12/02/2024	14823	Nadine Link	Mileage and Cellphone for December	-1,043.09
Paycheck	12/02/2024	14824	Faubion, April	Payroll	-938.43
Paycheck	12/02/2024	14825	Link, Nadine K	Payroll	-1,033.41
Paycheck	12/02/2024	14826	Little, Jaydin L	Payroll	-1,137.62
Paycheck	12/02/2024	14827	Petersen, Logan R	Payroll	-2,297.49
Paycheck	12/02/2024	14828	Regnier, Wayne L	Payroll	-1,584.00
Check	12/02/2024	14829	Core&Main	Acct #162926 - Invoice #W041595	-2,372.50
Check	12/04/2024	14830	Solheim Law Firm	November 2024	-10.00
Check	12/10/2024	14831	Register of Deeds	Register of Deeds -Lien on 130 E 2nd Street	-450.00
Check	12/09/2024	14832	Edwards Environmental Corp.	Inv. #3866 - Biodigester -	-4,000.00
Check	12/09/2024	14833	Codr Plumbing and Excavation LLC	Job #1139 replacement of water meters	-8,586.00
Check	12/09/2024	14834	SYKES Construction	Invoice #206 Handicap parking and connecting sidewalk	-5,923.51
Check	12/09/2024	14835	Iowa Pump Works	Inv. #026221 wear plate and impeller heavily worn and replace...	-8.80
Check	12/09/2024	14837	One Call Concepts, Inc.	Inv. #4110989 One call tickets	-1,251.38
Check	12/09/2024	14838	Home Depot Credit Services	Acct. #6035322540620287 inv 5455886	-3,041.96
Check	12/09/2024	14839	Elan Financial Services	Acct. #4798-1731-3100-1979 - Intuit, Amazon, Rgs 4 Less, Da...	-877.05
Paycheck	12/09/2024	14840	Faubion, April	Payroll	-682.84
Paycheck	12/09/2024	14841	Link, Nadine K	Payroll	-702.06
Paycheck	12/09/2024	14842	Little, Jaydin L	Payroll	-860.61
Paycheck	12/09/2024	14843	Petersen, Logan R	Payroll	-120.53
Check	12/16/2024	*4844	Malcolm Public Schools	1/3 of fertilizer	-479.15
Check	12/16/2024	*4845	Hawkins, Inc.	Inv. #6936040-Azone and freight charges	-3,315.00
Check	12/16/2024	*4846	LRE Water	Project #6014VOM01 - Inv. #28522- Aquifer Grant	-4,000.00
Check	12/16/2024	*4847	Codr Plumbing and Excavation LLC	Job #1139 replacement of water meters	-4,000.00

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01/03/25

Accrual Basis

Village of Malcolm, Nebraska  
Checks  
December 2024

Type	Date	Num	Name	Memo	Amount
Check	12/16/2024	14848	NE Rural Water Association	Annual Conference - Kearney for Logan and Jaydin	-890.00
Check	12/16/2024	14849	Norris Public Power	8 accounts	-2,625.58
Check	12/16/2024	14851	RDM Landscapes	Invoice #8304 Sprinkler Winterizer/Blowout for 3 ballfields	-500.00
Check	12/16/2024	14852	Windstream	Account #090431164	-224.21
Check	12/16/2024	14853	Midwest Laboratories	Acct. #14382 Inv #1216320 Monthly Effluent	-225.18
Check	12/16/2024	14854	Menards	Acct. #3112C421 - inv 949965, 92373, 5685	-124.18
Paycheck	12/16/2024	14855	Faubion, April	Payroll	-638.40
Paycheck	12/16/2024	14856	Link, Nadine K	Payroll	-708.79
Paycheck	12/16/2024	14857	Little, Jaydin L	Payroll	-659.46
Paycheck	12/16/2024	14858	Petersen, Logan R	Payroll	-903.46
Check	12/17/2024	14659	Malcolm Youth Sports Association	Invoice #1910 - Furnish and install 4' and 5' black chain link fe...	-14,221.00
Check	12/23/2024	14660	Codr Plumbing and Excavator LLC	Job #1639 2, 2" meter replacements at MPS	-190.00
Check	12/23/2024	14661	NE Public Health Environmental L...	Acct. #597674- Inv. 585150	-277.00
Check	12/23/2024	14662	TruGreen Chemlawn	Account #7001202773 Fertilizer and insect & Disease control	-1,556.57
Check	12/23/2024	14663	Westlake Ace Hardware	Acct. #523042 - INV 15709070	-75.98
Check	12/23/2024	14664	Menards	Acct. #31120421 - inv 6249, 6410, 6165	-1,516.59
Paycheck	12/23/2024	14665	Faubion, April	Payroll	-828.23
Paycheck	12/23/2024	14666	Link, Nadine K	Payroll	-725.80
Paycheck	12/23/2024	14667	Little, Jaydin L	Payroll	-740.11
Paycheck	12/23/2024	14668	Petersen, Logan R	Payroll	-879.40
Check	12/23/2024	14669	NE Rural Water Association	Annual dues	-250.00
Check	12/30/2024	14670	Spa q Data	Spa q Meeting Subscription 4/1/24 - 3/31/25	-4,100.00
Check	12/30/2024	14671	Menards	Acct. #31120421 - inv 6249, 6410, 6165	-4.08
Paycheck	12/30/2024	14672	Faubion, April	Payroll	-638.41
Paycheck	12/30/2024	14673	Link, Nadine K	Payroll	-725.80
Check	12/30/2024	14674	Little, Jaydin L	voided paycheck	0.00
Paycheck	12/30/2024	14675	Petersen, Logan R	VOID: Payroll	0.00
Paycheck	12/30/2024	14676	Little, Jaydin L	Payroll	-711.22
Paycheck	12/30/2024	14677	Petersen, Logan R	Payroll	-824.92
Check	12/31/2024	14678	Paragon Sanitation, Inc.	Acct. #10521 - Nov 2024	-63.00
Check	12/31/2024	14679	All Foods Barricades, Inc.	Acct. #C10935 - Inv. #18742 handicap signs for ballfield	-174.14
Check	12/31/2024	14680	Menards	Acct. #31120421 - inv 631120421	-51.66

Dec 24

-280 189.15