

May 4, 2026

The Malcolm Planning Commission meeting was called to order at 7:00 p.m. Members present: Nadine Link, Lecia Teten, Evan Gunn and Jared Ritze. Members absent: Sandy Streeter, Shelby Sidel. One seat open on the Planning Commission.

It was noted that the Open Meetings Act is posted and located on the east wall of the Village Hall.

The minutes of the March 25, 2026, meeting were reviewed. Teten moved to approve the minutes, seconded by Gunn. Gunn called for the vote recorded as follows; AYE: Link, Teten, Gunn; NAY: None. Motion carried 3-0. Members absent: Sidel, Streeter; Members abstain: Ritze.

VISITOR PERIOD: None

NEW BUSINESS:

1. Building Permit for 11300 W. McKelvie – New Garage – for Cliff Schweitzer will not be reviewed due to lack of documentation and lack of time for the Village Inspector to review before the next Board Meeting.
2. Building Permit for 11688 W. Bluff Road – Shed – for Jeff & Becky Marr. After further review of the permit application/plans/and the Village Inspector’s report, Ritze made a motion to recommend to the Village Board to approve the permit, Teten seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Ritze, Teten, Gunn. NAY: None. Motion carried 4-0. Members absent: Streeter, Sidel:
3. Well Permit for Jarrod & Christine Ritter at 10855 NW 118th, Ritze made a motion to recommend to the Village Board to approve the well Permit. Teten seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Ritze, Teten, Gunn. NAY: None. Motion carried 4-0. Members absent: Streeter, Sidel:
4. Building Permit for Jarrod & Christine Ritter at 10855 NW 118th – New Home - After further review of the permit application/plans and the Village Inspector’s report, Ritze made a motion to recommend to the Village Board to approve the permit, Teten seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Ritze, Teten, Gunn. NAY: None. Motion carried 4-0. Members absent: Streeter, Sidel:
5. Building Permit for 380 Elk Creek Road – Deck – for Kelly & Amy Spellman. After further review of the permit application/plans and the Village Inspector’s report, Link, made a motion to recommend to the Village Board to approve the permit, Ritze seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Ritze, Teten, Gunn. NAY: None. Motion carried 4-0. Members absent: Streeter, Sidel:

126 W. 2nd Street – Staircase and Renovations: - No action was taken.

Fire Department/Bargen Plat, a subdivision of Lots 9 & 10, Block 3, Original Town of Malcolm, Link made a motion to recommend to the Village Board to approve the new certified survey of the building located at 140 West 2nd Street, owned by DP Concepts, Inc. Gunn seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Ritze, Teten, Gunn. NAY: None. Motion carried 4-0. Members absent: Streeter, Sidel:

Review of Ordinance for Annexation of Land from NW 105th and Malcolm Road to the Ball Field and Plat Review. No action was taken, just for information only.

With no further business, Link moved to adjourn at 7:35 p.m. Teten seconded the motion. Gunn called for the vote recorded as follows: AYE: Link, Teten, Ritze, Gunn, Sidel; NAY: None. Motion carried 4- 0. Members absent: Streeter, Sidel.

Nadine Link, Secretary

Recommendations

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1. The Planning Commission recommends to the Village Board to approve the building permit for 11300 W. McKelvie Road for a New Garage
2. The Planning Commission recommends to the Village Board to approve the building permit for 11688 W. Bluff Road for a new shed
3. The Planning Commission recommends to the Village Board to approve the Well permit for 10855 NW 118th Place for Jarrod & Christine Ritter.
4. The Planning Commission recommends to the Village Board to approve the building permit for 10855 NW 118th Place for a new home for Jarrod & Christine Ritter.
5. The Planning Commission recommends to the Village Board to approve the building permit for Kelly & Amy Spellman at 380 Elk Creek Road for a deck
6. The Planning Commission recommends to the Village Board to approve the new certified survey of the building located at 140 West 2nd Street, owned by DP Concepts, Inc.

Nadine Link, Secretary